Meeting Agenda

Goals and Anticipated Outcomes

- Provide updates on action items from the previous meeting
- Review the proposed revision of the draft Identity Standard for Olive Oil, Refined
- Review the proposed draft Identity Standards for Extra Virgin Olive Oil (EVOO), Virgin Olive Oil (VOO), and other potential standards (including a discussion on including a test to determine the shelf-life of extra virgin olive oils).
- Discuss the potential for a verification program for evaluating commercial olive oils.

Attendees
Attendee list provided on the day of the meeting

Wednesday, January 22, 2020 (Day 1)

7:30 a.m.  Breakfast at Cambria Hotel Social Circle
8:30 a.m.  Transportation from Cambria Hotel to USP
8:45 a.m.  Arrive at USP; Check-in

[CLOSED to all observers and government liaisons]
9:00 a.m.  1. Procedural Matters and Standard of Conduct
   a. Call Meeting to Order
   b. Establish Quorum
   c. Conflict of Interest, Confidentiality, Code of Ethics
   d. Review of Agenda
   [END Conflict of Interest session and invite government liaisons]

9:10 a.m.  2. Procedural Matters
   a. Welcome
   b. Meeting Center Announcements
   c. Introductions of New Staff
   d. Approval of Agenda
   e. Approval of Minutes of Previous Meeting

9:15 a.m.  3. Review of Action Items from Previous Meeting
   Members and staff will review action items from the previous meeting and provide updates as needed

9:30 a.m.  4. Revision of Olive Oil, Refined
   Members will review the proposed revision of the draft Identity Standard for Olive Oil, Refined

10:30 a.m. Break
11:00 a.m.  5. EVOO – Determination of Shelf-Life
   Members will discuss how and whether to include a test in the proposed EVOO Identity Standard to determine shelf-life of extra virgin olive oils.

12:00 p.m.  Lunch

1:00 p.m.   6. Review of Proposed Identity Standards
   Members will review the proposed draft standards for EVOO, VOO, and other potential related standards

2:30 p.m.   Break

3:00 p.m.  6. Review of Proposed Identity Standards (cont’d)
   Members will review the proposed draft standards for EVOO, VOO, and other potential related standards

4:45 p.m.   Adjourn for the Day, Transportation from USP to Cambria Hotel

5:45 p.m.   Walk from Cambria Hotel to Dinner Location

6:00 p.m.   Dinner

---

Thursday, January 23, 2020 (Day 2)

7:30 a.m.   Breakfast at Cambria Hotel Social Circle

8:30 a.m.   Transportation from Cambria Hotel to USP

8:45 a.m.   Arrive at USP

9:00 a.m.   6. Review of Proposed Identity Standards (cont’d)
   Members will review the proposed draft standards for EVOO, VOO, and other potential related standards

10:30 a.m.  Break

11:00 a.m.  7. Verification Program
   Members will discuss the potential for a verification program for evaluating commercial olive oils.

12:00 p.m.  Lunch

1:00 p.m.   8. Brainstorming/Future activities
   Members will discuss potential future activities for the Expert Panel’s work.

1:50 p.m.   9. Next Steps and Action Items
   Members will discuss potential future activities for the Expert Panel’s work.

2:00 p.m.   Adjourn