



**General Chapters-Measurement and Data Quality Expert Committee (GC-MDQ EC)**

**Monday, September 28, 2020**

**9:00 a.m. – 11:00 a.m.**

**Teleconference**

**Agenda - Draft**

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**Goals and Anticipated Outcomes**

The goals of this meeting is to welcome Expert Committee members, brief them on the basics of USP operations, and to start the discussion on the Work Plan.

**Attendees**

*Attendee list provided on the day of the meeting*

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|------------|--|----------------------------|
| 9:00 a.m.  | <b>1. Opening, Procedural, and Administrative Matters</b><br><i>(Informational, Decision Making)</i> |                            |
|            | a. Welcome and Opening Remarks   | Ms. Weitzel                |
|            | b. Roll Call and Establish Quorum  | Mr. Freebern               |
|            | c. Conflicts of Interest, Confidentiality, Code of Ethics<br>and Recording Policy                    | Mr. Freebern               |
|            | d. Approval of Agenda  | Ms. Weitzel                |
| 9:10 a.m.  | <b>2. Introductions</b><br><i>(Informational)</i>  | All                        |
|            | a. Expert Committee Members  |                            |
|            | b. USP Staff (including Roles and Responsibilities)  |                            |
| 9:45 a.m.  | <b>3. USP Science Framework and General Chapters</b><br><i>(Informational)</i>                       | Dr. Pappa                  |
| 10:15 a.m. | <b>4. Voting Procedure</b><br><i>(Informational)</i>   | Mr. Freebern               |
| 10:20 a.m. | <b>5. COVID-19 Quorum Contingency Resolution</b><br><i>(Decision Making)</i>                         | Mr. Freebern               |
| 10:30 a.m. | <b>6. EC Work Plan</b><br><i>(Informational, Decision Making)</i>                                    | Ms. Weitzel, Ms.<br>Gaitán |
| 10:55 a.m. | <b>7. Ballot for USP-NF 2021 Issue 2</b><br><i>(Decision Making)</i>                                 | Dr. Pappa                  |
| 11:00 a.m. | <b>Adjourn</b>   |                            |