Goals and Anticipated Outcomes
The goals of this meeting is to welcome Expert Committee members, brief them on the basics of USP operations, and to start the discussion on the Work Plan.

Attendees
Attendee list provided on the day of the meeting

9:00 a.m. 1. Opening, Procedural, and Administrative Matters
(Informational, Decision Making)
   a. Welcome and Opening Remarks Ms. Weitzel
   b. Roll Call and Establish Quorum Mr. Freebern
   c. Conflicts of Interest, Confidentiality, Code of Ethics and Recording Policy Mr. Freebern
   d. Approval of Agenda Ms. Weitzel

9:10 a.m. 2. Introductions
(Informational) All
   a. Expert Committee Members
   b. USP Staff (including Roles and Responsibilities)

9:45 a.m. 3. USP Science Framework and General Chapters
(Informational) Dr. Pappa

10:15 a.m. 4. Voting Procedure
(Informational) Mr. Freebern

10:20 a.m. 5. COVID-19 Quorum Contingency Resolution
(Decision Making) Mr. Freebern

10:30 a.m. 6. EC Work Plan
(Informational, Decision Making) Ms. Weitzel, Ms. Gaitán

10:55 a.m. 7. Ballot for USP-NF 2021 Issue 2
(Decision Making) Dr. Pappa

11:00 a.m. Adjourn